

Information for Pupils

You are entitled to:

- A safe, secure, non-threatening and civilised environment on school transport.
- Have your views and concerns listened to and addressed, as appropriate.
- Be treated consistently and fairly.
- Be made aware of Hummersknott Academy's expectations of behaviour and conduct on transport and the sanctions that may be applied where these expectations are not met.
- Be made aware of the seriousness of your behaviour where there are problems, and the possible consequences arising from bad behaviour.

Your responsibilities are to:

- Conduct yourself at all times in a safe, orderly, courteous and responsible manner.
- Respect the rights and feelings of others, including other passengers, drivers and passenger assistants, bystanders and other road users.
- Comply with the guidelines issued to pupils by the Academy.
- Carry and show your bus pass at all times when using school transport.
- Inform the Main Office if you lose your bus pass in order to obtain a temporary bus pass.

The consequences of poor behaviour on School Transport can be:

- A letter of complaint to your parents/carers from the Academy.
- The range of normal school sanctions, which may include detention, suspension, withdrawal of privileges, etc.
- Voluntary agreements / contracts between parents, school and pupils.
- Short and long term withdrawal of transport with no reimbursement or alternative provision made.
- The potential loss of travel if no pass is carried.
- Possible Police action in appropriate cases.
- The loss of transport privileges on a permanent basis in the most serious cases.



TRAVEL SAFELY IN DARLINGTON

A GUIDE FOR PUPILS AND PARENTS / CARERS FOR SAFER JOURNEYS

Travel rules

- **Smoking is illegal on Academy contracted vehicles. Lighters and matches are not to be brought onto vehicles.**
- **Where seatbelts or lap belts are fitted they must be worn.**
- **Bullying is unacceptable and will not be tolerated. Children who are discovered to be bullying others during journeys will have their pass removed. Repeated incidences will result in the loss of transport privileges on a permanent basis.**
- **Instances of poor behaviour may result in the loss of transport privileges on a permanent basis.**
- **A number of contracted vehicles are now fitted with CCTV which will be in operation on school runs. CCTV footage may be used to investigate instances of poor behaviour.**
- **Luggage should be stored in appropriate spaces or under seats. Bags should not be left in aisles or on seats.**
- **Eating and drinking are not permitted on contracted vehicles.**
- **Contracted vehicles may proceed to other private contracts following school runs. Pupils should leave the vehicle in a clean and tidy condition, taking all litter with them.**

Information for Parents / Carers

You are entitled to:

- Be made aware of the Academy Guidelines on School Transport.
- Be involved in consultation where there are problems on school transport and to share in the solution.
- Be listened to where you have concerns and if appropriate register the complaints.
- Be assured that transport in a safe, secure, non-threatening and civilised environment will be provided.
- Be made aware of the details of home to school transport arrangements.
- Support, assistance and co-operation from other partners in School Transport
- Be made aware of the consequences of your child's poor behaviour.

The consequences of poor behaviour on School Transport can be:

- A charge for making good of damage caused through acts of vandalism.
- Short or long term withdrawal of transport with no reimbursement or alternative provision being made, during which time it will be the parents responsibility to ensure the child attends the Academy.

Your responsibilities are to:

- Support the Academy and operator in applying the Authority Policies and Guidelines.
- Ensure timely payment if a fare-paying place. Failure to make regular payments may result in the withdrawal of your child's pass.
- Support a positive resolution where there are problems on School Transport which involve your child.
- Pay for the making good of damage caused by vandalism / criminal activity which involves your child.
- Ensure that your child conducts themselves in accordance with the expectations of the Academy's Policy and Guidelines. This may include meeting with the Academy to discuss problems and in some cases, entering into a voluntary agreement between you, the Academy and the pupil, to manage the situation positively.
- Act as a good role model to your child thereby encouraging good positive behaviour.
- Ensure that your child always has their bus pass available for use on school transport and apply for a new pass if it is lost or damaged.
- Assume responsibility of your child up to the point of collection and following drop off by the appropriate transport.
- Ensure your child is at the correct pick up point at the appropriate time. If your child misses the transport, it is your responsibility to transport your child to school.

ACADEMY TRANSPORT

Telephone – 01325 241191

Email - enquiries@hummersknott.org.uk